

**Crockham Hill C of E Primary Parent Council Minutes**  
**07 February 2025**

**In attendance**

Mrs Higgs (Headteacher)

Emily Keeley (Chair)

Representatives across all year groups/classes

Item	Key Discussion points	Action
1	<b>Welcome and Introduction</b> <ul style="list-style-type: none"> <li>The Chair welcomed all to the meeting.</li> </ul>	<ul style="list-style-type: none"> <li>N/A.</li> </ul>
2	<b>Review of actions from previous meeting (October 2024)</b> <ul style="list-style-type: none"> <li>Emails to remind parents / carers about speeding on the lane have been sent twice since September. Continuing discussions about what else can be done to encourage sensible driving around the school drop off and pick up times. ONGOING.</li> <li>The Chair will meet with local council to discuss changing speed limit sign from 30 to 20 mph to reflect conditions and to explore if the zigzag lines along the main road could be extended to improve visibility when pulling out of the lane. ONGOING.</li> <li>May Queen / MC nominations for the May Fair. Agreed that children should opt in / out of selection for May Queen and MC. However, how the selection will work across the school has not been changed and will be revisited. ONGOING.</li> <li>Head boy / girl applications: deadline will be end of the Summer term for year 5 pupils. Benefits will include handover between old and new head boy/girl before they leave for secondary school. CLOSED.</li> <li>School dinners: Headteacher has spoken to the catering company about taster sessions / photos of meals. CLOSED.</li> <li>Daily mile: Conkers have been trialling this once a week. Dandelions have been doing the bleep test during PE lessons which is also working well. Ambition is to roll-out across all classes 10 mins brisk walk/run/skip. Update will be provided in the next meeting. ONGOING.</li> <li>Permanent clothes bin: In progress. Update will be provided in the next meeting. ONGOING.</li> </ul>	<ul style="list-style-type: none"> <li>The Chair will update at next meeting about speed limit in the lane and zigzag lines on the main road.</li> <li>May Queen and MC: Headteacher will revisit once new staff have joined the school after Feb half term.</li> <li>Updates on daily mile and clothes bin will be provided in the next meeting.</li> </ul>
3	<b>What has gone well since the last meeting?</b> <ul style="list-style-type: none"> <li>Positive feedback on bleep test (Dandelions), daily mile (Conkers), school lunches (all years).</li> </ul>	

<b>4</b>	<b>PE</b> <ul style="list-style-type: none"> <li>PE skills: CH follows age-appropriate guidance for the different sports that children play in school (note: may be different once the children reach secondary school, for example).</li> <li>PE uniform: Headteacher is exploring with school uniform provider sourcing of an appropriate-colour fleece to replace current school PE jackets.</li> <li>Parents / carers please note that school uniform orders can be delivered to school at no charge.</li> </ul>	<ul style="list-style-type: none"> <li>The Head to update on PE kit at next meeting.</li> </ul>
<b>5</b>	<b>School meal provider – all years</b> <ul style="list-style-type: none"> <li>No further discussion.</li> </ul>	<ul style="list-style-type: none"> <li>None.</li> </ul>
<b>6</b>	<b>Mrs LH retirement / replacement</b> <ul style="list-style-type: none"> <li>New Deputy head has been appointed and will start after the February half term and Mrs LH's current responsibilities will be transferred.</li> </ul>	<ul style="list-style-type: none"> <li>None.</li> </ul>
<b>7</b>	<b>Library / accelerate reading scheme</b> <ul style="list-style-type: none"> <li>Mrs Rose is promoting the scheme in celebration assemblies to make sure children are aware across the school.</li> <li>Quizzes related to the books in school are completed on an ipad (usually when children arrive in class in the mornings).</li> </ul>	<ul style="list-style-type: none"> <li>Please share any feedback on the scheme with Mrs Rose.</li> </ul>
<b>8</b>	<b>Playground use</b> <ul style="list-style-type: none"> <li>Currently, trialling the use of separate areas for KS1 and KS2 to address potential health and safety concerns. Current staffing doesn't allow for staggering lunches. Whilst it is encouraged for children of all ages to play together, staff will be reviewing the school's accident log to see what impact this has.</li> <li>The quiet area is opened as staff become available during lunch break. The main playground and reception playground are always open, other areas are staff dependent, not out-of-bounds.</li> </ul>	<ul style="list-style-type: none"> <li>Headteacher to report back at next meeting.</li> </ul>
<b>9</b>	<b>Year 1 transition to Bluebells</b> <ul style="list-style-type: none"> <li>Update: more transition sessions were in place this year than previous years, including more year one play sessions. However, parents' view was this this transition could be extended.</li> </ul>	<ul style="list-style-type: none"> <li>Headteacher will look at this again for next year.</li> </ul>
<b>10</b>	<b>Security doors</b> <ul style="list-style-type: none"> <li>New doors have been installed for safeguarding reasons.</li> </ul>	<ul style="list-style-type: none"> <li>Update will be provided to parents</li> </ul>

	<ul style="list-style-type: none"> <li>Children have been informed in assembly and there will be a reminder.</li> </ul>	/ carers in the next school newsletter.
<b>11</b>	<b>School Facebook group:</b> <ul style="list-style-type: none"> <li>This was not supported by parent or school representatives at this meeting. It was felt that parents and carers already have ways to share information (variety of whats app groups, class reps) and to contact teachers (via email, speaking directly to headteacher and class teachers after school etc). CLOSED.</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
<b>12</b>	<b>Use of Seesaw across the school:</b> <ul style="list-style-type: none"> <li>This is not consistent across year groups. Regular updates on Seesaw have largely stopped, given Seesaw was introduced to CH during covid.</li> <li>Routine messages and updates are now shared by email / Arbour.</li> <li>Seesaw remains useful in KS1 for capturing evidence, especially in Reception.</li> </ul>	<ul style="list-style-type: none"> <li>Headteacher will provide an update in next school newsletter.</li> </ul>
<b>13</b>	<b>AOB:</b> <ul style="list-style-type: none"> <li>PTA is seeking a new Treasurer, without which the PTA cannot operate.</li> </ul> <b>Date of next meeting:</b> <ul style="list-style-type: none"> <li>Friday 27 June 2025 at 2 pm.</li> </ul>	

Agenda items for next meeting:

- Homework marking (whole school).
- Homework / routines for year 6 after May half term.